

The Iowa Council on Homelessness

DRAFT 2015 Iowa Balance of State Continuum of Care Application Timeline

Activity	Date	Who's Responsible
Meet to: 1) Review draft Reallocation Plan components and comments; 2) Review CoC application timeline; and 3) Review CoC application process. Develop recommendations for Exec. Cmte.	Thursday 9/24/15; 2:30pm	CoC Committee
Meet to: 1) Review CoC Cmte recommendations and finalize plan and timeline	By Thursday 10/1/15	Exec. Committee
CoC Consolidated Application meeting/planning	Friday, 10/2/15; 10:00am	CoC Consolidated App Work Group; Iowa Finance Authority
Post/distribute plan and timeline; application period begins	Monday, 10/5/15	Iowa Finance Authority
Applicant information conference call?	Week of the 5th?	Co-Chairs of CoC Committee & Iowa Finance Authority(?)
Submit letters of intent to apply	Friday, 10/9/15	New project applicants; Renewal project applicants for voluntary reallocation
New supplemental project applications due to CoC Committee; Renewal project applications due in Esnaps; Voluntary reallocation applications due in Esnaps; Planning project application due in Esnaps; HUD Forms 2991 due from all project applicants to Iowa Finance Authority.	Tuesday, 10/20/15	New project applicants; Renewal project applicants; Renewal project applicants for voluntary reallocation; Iowa Finance Authority.
Review renewal applications and voluntary reallocation applications in Esnaps for threshold items, requirements, and eligibility		?
Work with renewal applicants and voluntary reallocation applicants to correct or make any changes necessary in Esnaps	By Thursday, 10/29/15	Iowa Finance Authority
Meet to review new and voluntary reallocation project applications; planning project application [Need to schedule this meeting!]	By Thursday, 10/29/15	CoC Committee

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Let's add this to Thursday's agenda (Tim)		
[Does Exec. Cmte need to review recommendations of CoC Cmte here?]	Maybe reschedule 10/16/15 meeting for 10/30/15???	
Notify all project applicants of selection	Friday, 10/30/15	Iowa Finance Authority(?)
Meet for mid-draft review of Consolidated Application so far???	Friday, 10/30/15(?)	Iowa Finance Authority; Consolidated Application Work Group
Submit new application in EsnapS (if not already done)	Thursday, 11/5/15	Selected new applicants
Post/distribute completed Consolidated Application DRAFT for review	By Tuesday, 11/10/15, noon	Iowa Finance Authority; Consolidated Application Work Group
Review new applications in EsnapS for threshold items and requirements	By Tuesday, 11/10/15	? Not sure who'd be best qualified -- renewal applicants??
Work with new applicants to correct or make any changes necessary in EsnapS	By Friday, 11/13/15	Iowa Finance Authority
Submit comments on Consolidated Application	By Friday, 11/13/15	All CoC stakeholders (Iowa Council on Homelessness members, CoC grantees, etc.)
Submit CoC Application to HUD	Tuesday, 11/17/15	Iowa Finance Authority
Regular meeting (or hold a week earlier to discuss application draft and any comments before submitting?)	Friday, 11/20/15	Iowa Council on Homelessness